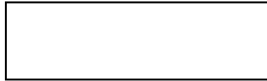


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(b) (3)
(b) (5)




10/05/04 10:25 AM


To: 
cc: 

Subject: agenda item for next meeting

THE EXPEDITED QUACK RESPONSE --

Your letter of 1 October 2004 requesting records under the provisions of the Freedom of Information Act has been received in the office of the Information and Privacy Coordinator. Our analysts will review your request, and we will be in touch with you to advise you of any problems we have encountered or whether we can search for records without any additional information.

With regard to your request for  expedited processing, I must inform you that all requests are handled in the order received on a "first-in, first-out" basis. Exceptions to this rule will be made only when a compelling need is established to the satisfaction of the Agency. A "compelling need" is deemed to exist: 1) when the matter involves an imminent threat to the life or physical safety of an individual; or 2) when the request is made by a person primarily engaged in disseminating information (i.e., a representative of the news media) and the information is relevant to a subject of public urgency concerning an actual or alleged Federal government activity. Since your request does not demonstrate a "compelling need" as defined above, we must decline your request to expedite processing.

Your  request has been assigned Reference No. F-2004-01234 for identification purposes.

Sincerely,

Scott Koch
Information and Privacy Coordinator



APPROVED FOR RELEASE
DATE: JUN 2005

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